

THE HENRY LAWSON HIGH SCHOOL P&C  
MINUTES  
6<sup>th</sup> September 2016 7pm School Library

MEETING OPENED: 7pm

PRESENT: Carly Brown, Sonja Cotter, Ken Schaefer, Veronica Hazell, Tristen Matthews, Ann Best, Kath Holz, Lisa Griffiths, Helen Carpenter and Margaret Carey

**APOLOGIES:** Carolyn Shaw, Peter Mitton, Kelly Nealon, Cathy Gilbert

MOVED: Tristen Matthews      SECONDED: Veronica Hazell

LAST MINUTES OF THE 2<sup>nd</sup> August READ AND RECEIVED:

MOVED:Veronica Hazell                      SECONDED: Ken Schaefer

4. MATTERS ARISING
    - 4.1 Promotional Bags – Margaret presented a sample to the meeting
    - 4.2 Rainbow Run – 21<sup>st</sup> September Year 12 Fun Day – Invite Amanda or Mum. We are holding \$1688 in sponsorship \$828 P&C \$860 Chalk.  
 Sonja Cotter moved that we invite Amanda as our Festival Queen Entrant out of courtesy, even though she may not attend due to work commitments.  
 SECONDED: Verconica Hazell ALL IN FAVOUR
  5. CORRESPONDENCE IN:
    - Auburn Carr – fortnightly grants x 2
    - P&C Media Release x 3
    - P&C E Bulletin x 4
    - Emails from Margaret, Carly & Lisa
    - Western Area Health – Canteen Expo
    - CTC – Laptop Quote
    - JTC Imports – Fundraising Information
    - Letter from Sesquicentenary for Market stall
  6. CORRESPONDENCE OUT:
    - Minutes and Reports
    - Agenda
    - Western NSW Health Canteen Expo Cancellation of Registration
    - Booking form for Sesquicentenary Market day 2<sup>nd</sup> October
    - Certificate of Insurance Renewal to Council
    - Email to Margaret re: RAS Grant
    - Letter to Sesquicentenary committee for Time Capsule
    - Laptop quote to Carly
    - Email to Canteen re:- Morning tea for 16<sup>th</sup> September
    - Thankyou Card Margaret Lynch – Donation of books from Library for street stall

MOVED: Tristen Matthews  
 SECONDED: Sonja Cotter

7. FUNDRAISING:
- 7.1 Street Stall – Went well Raised \$1129 Stall and \$358.40 raffle Total \$ 1487.40 so just short of Target \$1800 by \$312.60 Raffle Winners were extremely happy.
  - 7.2 Sesquicentenary Day 2<sup>nd</sup> Oct 10-4pm having a table to sell postcards and showcase school. Maybe sell Student products Pens & Photography books hopefully.
  - 7.3 Thankyou Dinner for end of year Venue? Railway Hotel 10<sup>th</sup> November 2016 6.30pm for 7pm
  - 7.4 Quilt Project - HLF Major Raffle idea – Make a Quilt Keryl & Helen will co-ordinate Make a quilt will need sewers to do a block each – quilt as we

go to cut down cost. Would cost about \$150 for material. Batting donated.

Display in shop window, Sell tickets at IGA, Street Stalls and HLF Festival.

Make a quilt tag for the back of the quilt.

See attached plan

MOTION: that the P&C with the community and school work together as a project to make a quilt for the Henry Lawson Festival of the Art in 2017. This quilt will act as a major raffle for the Festival Queen Entrant. Tickets will be \$1 each and we need to sell atleast 12 books. A book will also be made recording the process who made what quilts, why we used the pattern we did? Fabric swatches of fabric used and why we choose that fabric. Moved: Helen Carpenter Seconded: Tristen Matthews

8. YEAR 12 FARWELL
- 8.1 Date: 23<sup>rd</sup> September
  - 8.2 Cakes Organised by Sonja photo to Sharon Bratke 2 weeks before event. Sonja Cotter to organize with Office.
  - 8.3 Jen Bell has started to advertise for helpers.
  - 8.4 Keryl & Veronica - How is planning going? Do you need anything? Nothing known that this stage Veronica to follow up.

9. UNIFORM Any issues? All good

10. SOCIAL MEDIA All good

11. CANTEEN & CANTEEN TREASURER As attached
- 11.1 Position – Has Anne been notified & accepted? Anne Best has accepted position.
  - 11.2 Canteen Expo – Registration cancelled. Sonja Cotter added to report that Canteen has a gift card for \$15 at Westfield what would we like to do with it. Meeting moved to donate Gift Card to the SRC. Moved: Veronica Hazell Seconded: Ken Schaefer

12. TREASURER As attached

13. PRINCIPAL As attached

All Reports and Cheques Ratified: Moved Kath Holz Seconded: Lisa Griffiths

14. GENERAL BUSINESS: 14.1 Australian Schools Plus Friday 16<sup>th</sup> of September  
10am – 11.30am  
Project Ideas – Any?  
1. Library modernization into a 21<sup>st</sup> Centenary  
learning area  
Invites to go to all Schools in Weddin Shire  
\*\*\*\$6,000 for Cricket nets, disc and Thompson Oval Upgrade\*\*\*

14.2 Arts Out West presentation – Carly Brown to report on

14.3 Quote Canteen Laptop

14.4 Positive Parent Corner – Wk 2 Term 4 – Kelly Nealon as per  
recommendation Margaret & Carly.

Kelly Nealon informed Carly that she was unable to write positive  
parent corner. Carly asked meeting for an expression of interest from table to write piece. Tristen  
Matthews volunteered as it would be her last time as her children are finishing school. Carly and Helen  
also asked Sonja to write a piece on her positive experience with the Student Insurance. Helen will  
follow up and submit early next term.

LATE BUSINESS:- the meeting was asked if they were happy for Helen Carpenter to continue on the  
Merit selection panel for Head Science Teacher.

Meeting agreed that Helen Carpenter should see through.

Moved: Sonja Cotter Seconded: Ken Schaefer

CLOSE: 8.30pm

NEXT MEETING: 1<sup>st</sup> November 7pm Library