

THE HENRY LAWSON HIGH SCHOOL P&C  
MINUTES  
7<sup>th</sup> June

MEETING OPENED:7PM

PRESENT: Carly Brown, Cathy Gilbert, Peter Mitton, Margaret Carey, Lisa Griffiths, Verconica Hazel, Helen Carpenter, Ken Schaefer, Kelly Nealon, Sonja Cotter, Kath Holz

APOLOGIES: Tristen Matthews

MOVED: Cathy Gilbert                      SECONDED: Lisa Griffiths

LAST MINUTES OF THE 3<sup>rd</sup> May READ AND RECEIVED:

MOVED:Lisa Griffiths                      SECONDED: Cathy Gilbert

4.        MATTERS ARISING        Nil

5.        CORRESPONDENCE IN: Auburn Carr – fortnightly grants  
P&C Media Releases  
Emails re: Rainbow Run – Confirmation to Proceed  
P&C E Bulletin  
Emails Volunteers for Rainbow Run  
Permission to Publish form to Quandialla, Caragabal, St Josephs &

THLHS

Letter from THLHS Library  
Email from Natalie Walker  
Letter from DSS re Volunteers Grant

6.        CORRESPONDENCE OUT:        Minutes and Reports  
Agenda  
Emails for Volunteers Rainbow Run  
Emails re: Appointment Bendigo Bank  
2 Thankyou Cards to Hugh Moffit & Jenny Hetherington  
Permission to Publish to schools and P&C Federation  
Photos for Cover P&C Journal  
Emails to Margaret Carey & Carly Brown

MOVED:Verconica Hazel                      SECONDED:Kath Holz

7.        FUNDRAISING:                      7.1        Rainbow Run – supplied school with colouring books to award to 2 students 1 raised \$215 2<sup>nd</sup> student \$100, most students raised between \$10 to \$20 each. Is still to run and will only need 3 volunteers to help distribute chalk.

7.2        HLF Concert – 10<sup>th</sup> June 7pm Donations of Cooking and Volunteers required for serving on night. Sonja stated all in hand, cooking organized just need service people for the night.

7.3        Postcards – selling well. Do we want to place another order?  
The meeting discussed the postcards and it was decided that given the rate of sale and there use promotionally for the P&C that and order be placed for a 100 of each design. Helen Carpenter to organize a re-order.

MOVED:Kath Holz                      SECONDED:Peter Mitton

7.4 Colouring Books – are going well. Took some to Kath Holz shop as previously discussed. Sold some in the canteen for Mother’s Day, and gave 6 to Brad to use as awards for Rainbow Run.

7.5 Gumboot Toss Henry Lawson Festival – P&C have been approached by the Festival organisers to run the Gumboot Toss which is usually run by the school as the School pulled out. Carly Brown and Helen Carpenter expressed a concern over man hours for this event. Helen said that she had spoken with Brad and Brad said that he would organize and the school would run somehow maybe SRC and that he was available on Saturday morning. Margret Carey stated that she was unaware that the school had pulled out and that the school will run because they had said they would.

8. YEAR 12 FARWELL 8.1 Have spoken Keryl and happy to run as last year and have sent email to Jen Bell.

8.2 Does the P&C want to purchase 2 cakes again this year, as our gift to Students.

The meeting discussed the purchase of 2 cakes as per last year. Sonja Cotter stated that she would be happy to organize cakes with Sharon Bradtke. The meeting resolved that the budget be set at \$250 this year for 2 cakes.

MOVED:Kath Holz

SECONDED: Ken Schaefer

ALL IN FAVOUR

9. UNIFORM All going well. The Canteen has a supply of Stocking and Trousers for boys.

Sonja to place add in newsletter and give details to Carly and Helen for Facebook page on the prices of these items, to inform parents.

10. SOCIAL MEDIA ANY PROBLEMS OR ISSUES? Going great and getting a lot of looks. Also offered to post for GPS a request for volunteers for HLF.

11. CANTEEN & CANTEEN TREASURER See Attached

Canteen Committee held a meeting and minutes are available.

Anne Best has expressed an interest in taking on the Paid Casual from Belinda Stock who is leaving the position to have a baby. Meeting discussed that the position should be advertised as well. Helen to confirm that Anne as the bookkeeper is able to take on this position with the federation.

12. TREASURER 12.1 Fixed Term – the executive meet with the bank and a Fixed Term of \$35000 was made for 6 months.

12.2 Festival Queen \$2706 cheque was made out and given to Carly Brown as the fundraising for the festival queen. Carly to hand to the Festival Treasurer: Penne Starr.

MOVED:Verconica Hazel

SECONDED:Kath Holz

ALL IN FAVOUR

ALL CHEQUES AND REPORTS RATIFIED:Kath Holz

SECONDED:Cathy Gilbert

ALL IN FAVOUR

Margaret Carey to Address gathering about the Learning Pit. Documentation available upon request.

13. PRINCIPAL SEE ATTACHED

Margaret made a request to the P&C to start a POSITIVE PARENT CORNER in the newsletter where a family within the school is asked to write a short story about their child's involvement within the school and the benefits of being involved. This corner does not have to run each week but it would be great to see it a couple of times a term.

14. GENERAL BUSINESS: 14.1 Promotional Bags (Margaret Carey) Helen Carpenter read to the meeting a request from Margaret Carey for Promotional Bags for the school and P&C to use. They circulated to the meeting the brochure. The meeting decided to proceed and purchase 1000 bags at a cost of \$1.70 each, these bags are reusable. The bags would be used for New Year 7 student packs, Visitors to the school goodie bags, by the P&C at street stalls and in the Canteen for Uniform sales. They could then be re used by students as swim bags or library bags. Cheaper alternatives were looked at but they were paper and could not be re-used and they cost \$1.20.

MOVED: Cathy Gilbert SECONDED:Ken Schafer ALL IN FAVOUR

14.2 Sponsorship Application for Bendigo Bank – When the executive placed the Fixed Term the Bendigo Bank also spoke about applications for sponsorship forms. Where they give back to the community. Helen Carpenter is to give Margaret Carey a copy of the form, and to have a think about where we could apply for and use this community grant.

Re-design Library area furniture

RM4 Science, Technology, Engineering and Maths Space

Cricket Nets

14.3 Volunteers Grant – Unsuccessful do we want to continue and buy items. Helen Carpenter is to look at why we were not successful and come back to next meeting. A decision to be made at a later date about the equipment we were going to purchase with that grant.

14.4 Historic Homes – Presentation (Carly Brown to address)

Carly Brown informed the meeting at the seconded book had arrived and been presented to the school on assembly by the authors who were invited to attend and address the assembly.

Article was in the paper.

14.5 Australian School Plus – Workshop we are hosting @ request of Natalie Walker Far West Councillor. Received an email Friday and run past Margaret for permission. Workshop is about coming up with a project and putting together an application for funding. We host provide room and catering. One day with 2 1.5hour workshops to be held end of June or July. Will know more this week.

Projects that were thought of for this workshop were: Outdoor Exercises track & Cricket Nets

CLOSE: 8.53pm

**NEXT MEETING:** August 2<sup>nd</sup>

PLEASE NOTE STREET STALL DATES 12 & 13<sup>th</sup> AUGUST

LATE BUSINESS:CSU GRANT \$500 to \$1000 for Rural and Regional.

Motion to accept late business: MOVED: Verconica Hazel           SECONDED:Kath Holz

Brad approached Helen Carpenter and Stated that the school would like to apply for the Rural and Regional Grant from CSU for equipment, but they are unable to submit because they must be a not for profit organization. He therefore asked that if He and Brett Harris put the grant application together if the P&C would sign and submit it on their behalf.

Motion: That the P&C sign and submit the grant application on behalf of the school once completed and read by the executive.

MOVED:Sonja Cotter   SECONDED:Cathy Gilbert           ALL IN FAOUR