





14.2 Presentation Day – Carly to speak on – Carly Brown informed the meeting that she was unable to attend Presentation Day and that she has asked Helen Carpenter to speak on her behalf. Helen Carpenter suggested that she put together a film clip of the P&C activities to run whilst she makes the speech.

14.3 End of Year Gifts – Ross Hunter, Collen Gorman and Emily Calvert to receive carafes and Photographs from DA Yates to be purchased for \$198 along with a Carafe for Margaret Carey.  
MOVED: Tristen Matthews      SECONDED: Veronica Hazell      ALL IN FAVOUR  
To be presented on Presentation day.

14.4 Need to write guidelines for Student Insurance and a step by step to be published on Website and given to parents.

LATE BUSINESS:- Carly Brown explained the Relieving Principals Position to the meeting. What's happening and that she had been asked by the Director to be on the panel. Carly explained that the EOI close on the 15<sup>th</sup> December with Interviews to take place on the 16<sup>th</sup> December. Margaret to train Carly on Merit Selection before Thursday and that Carly be the Parent Representative on the panel.  
MOVED: Helen Carpenter      SECONDED: Tristen Matthews      ALL IN FAVOUR

EAST STREET:- Electrician required as there is a faulty power point. All power points to be checked. Margaret has organized and it is happening this Friday.

An invitation to be made to all new Teachers to attend the February or March Meeting to introduce themselves to the Parent body.

CLOSE:

**NEXT MEETING: FIRST MEETING 2017**  
**7<sup>TH</sup> FEBUARY 2017 7PM SCHOOL LIBRARY**